

**MOUNT ARLINGTON PUBLIC LIBRARY  
MEETING MINUTES  
MAY 8, 2012**

**Call to Order**

Meeting was called to order at 7:15 pm by Trustee President Maureen Cerasoli.

**Members Present**

Trustees Present: President Maureen Cerasoli, Treasurer John Driscoll, Ana Van Den Hende, Secretary Fran Hallowich, Anna Travers, and Library Director Tina Mayer. Absent: Mayor Arthur Ondish, Councilman Robert Sorge (Mayor's Alternate), Jane Jameson (Superintendent of Schools), Kristy Whittle (School Librarian and School Superintendent's Alternate), Sheila Studint and Jackie Coy (Newly appointed Trustee).

**Approval of the Minutes**

Motion to approve the minutes from the March 13, 2012 meeting:

Motion to approve: Fran Hallowich

Second: Ana Van Den Hende

Note: April 10, 2012 meeting was cancelled. Minutes for March put on for approval at this May meeting.

**Statistics of the Library**

Review of the March and April 2012 statistics.

**Treasurer's Report and Action on Bills**

Tina Mayer reported on prior month's account balance. April 2012 general account balance is \$88,455.35. Capital account balance is \$50,000. Review of April 2012 Bill List.

Motion to approve Bill List: President Maureen Cerasoli

Second: Treasurer John Driscoll

**Resolutions**

**2012-07 – Approving Salary Increases for Library Employees**

Motion to approve: President Maureen Cerasoli

Second: Ana Ven Den Hende

**Director's Report/Old Business/New Business**

1. Election of new Treasurer. Harry Martin resigned as Library Trustee on April 10, 2012. The Borough Council accepted his resignation at the April 17, 2012 Council Meeting. President Maureen Cerasoli made the nomination for new Trustee John Driscoll to be Treasurer. Mayor Ondish appointed Jackie Coy as Trustee to fill Harry's position.

Motion to approve Nomination: President Maureen Cerasoli

Second: Anna Travers

2. Discussion of Financial Disclosure Forms. All Trustees need to complete and return to Clerk's Office. Extension to June 15, 2012. State will impose fines for unfiled forms per Clerk's Office.
3. Discussion of the 8<sup>th</sup> Annual Library Trustee Institute in June 2012. Although not mandatory at this time, Trustees are encouraged to attend for CEU's.
4. Borough of Mount Arlington's Employee Appreciation Dinner to be held on Wednesday, June 13, 2012 at 5:30 p.m. at the Lake Hopatcong Yacht Club. Want to close the Library at 5:00 p.m. so that all Library staff may attend.

Motion to approve Early Closure of the Library: President Maureen Cerasoli  
Second: Ana Van Den Hende

5. Friends of the Library Jack Richard's Scholarships: Checks written out of the Friends Account and given to both students. Checks made payable to the parents due to the recipient's age. Paperwork provided to set up on-line Treasury Bonds.
6. Expanding newspaper selection to include NY Times and Wall Street Journal. Total newspapers include Daily Record, The Star Ledger and the Roxbury Register.
7. Building Maintenance: Eradicated wasp problem, looking into motion sensor lights and security cameras. Retaining wall vandalized with graffiti. Put call into Paul for removal of the graffiti paint.
8. Want to proceed with hiring Children's Librarian candidate two days a week, not to exceed 10 hours per week at \$10.00 per hour. Have a laptop for use and will purchase a printer and a phone for use with this position.

#### **Committee Reports**

None.

#### **Adjourn**

Motion to Adjourn at 8:10 pm: Treasurer John Driscoll  
Second: Anna Travers

Respectfully Submitted by Fran Hallowich, Secretary.

Minutes Approved at the July 10, 2012 meeting of the Library Board of Trustees.