

**MOUNT ARLINGTON PUBLIC LIBRARY  
MEETING MINUTES**

**March 12, 2019**

**Call to Order**

Meeting was called to order at 7:05 pm by President Jackie Coy.

**Members Present**

Members Present: President, Jackie Coy, Director Tina Mayer, John Driscoll, Fran Hallowich, Ana Van Den Hende, Anna Travers. Absent: Sheila Studint, Monica Rowland, Superintendent of Schools, Michael Stanzilis, Mayor.

**Approval of the Minutes**

Motion to approve the minutes from the January 8, 2019 Meeting:

Motion to approve: Anna Travers

Second: John Driscoll

Motion to approve budget by Ana Van Den Hende, second by Ana Travers.

**Financial Report**

Tina Mayer reported the general account balance for February 2019 is \$79,414.71.

Bill list for February and March motion to approve by Anna Travers, seconded by Ana Van Den Hende.

**Trustee Discussion**

-John Driscoll reported:

1-Courier for library will be shared with town at no cost to the library.

2-PNC will be charging fee starting June 20<sup>th</sup>. Discussion on a proposed letter to town on clarification of bills we incur.

3-Discussion- filing for non-profit.

**Director's Report**

-Tina Mayer reported: library has 19 new e-books.

-New state law-accrued sick time – part timers earn 1 hour for every 30 hours of work. Start Oct of 2018 to Sept 2019. All part time employees received copy.

-The LED lights are installed.

-Town recreation-Mayor's wellness program going very well. Classes 10am to 11am. Also picked up 4 new patrons.

-State report is in.

-Minimum wage law-will start July 1, 2019.

-Issue with cigarette butts in parking lot and front of library. Requesting sign ordinance from town.

-2 new programs, 1: tour of the library April 18<sup>th</sup>, 1pm with school with craft and story. 2: Read-a-thon, 6, 7,8 graders, 13 children have signed up.

**Old Business**

-No response for lawn expense.

-Ana van den Hende reported on Wharton library policy for their all-purpose room regarding fees for use.

-President Jackie Coy requested set aside ½ hour of regular meeting for Bi-laws review – 2 meetings.

Set up separate meetings for policy manual and procedures. Director Tina Mayer will assist Jackie.

**New Business**

None.

**Public Presentation to or Discussion with the Board**

-None.

**Adjourn**

Meeting Adjourned at 8:40 pm by President Jackie Coy, seconded by Ana Travers.

Respectfully Submitted by Fran Hallowich.

Minutes Approved at the April 9, 2019 meeting of the Library Board of Trustees.