

**MOUNT ARLINGTON PUBLIC LIBRARY**  
**MEETING MINUTES**  
**November 12, 2019**

**Call to Order**

Meeting was called to order at 7:01 pm by President, Jackie Coy.

**Members Present**

Members Present: John Driscoll, Fran Hallowich, Jackie Coy, Sheila Studint, Ana Van Den Hende, Anna Travers, Superintendent of Schools Monica Rowland, Mayor's Alternate Jack Delaney, Mayor Mike Stanzilis, Tina Mayer Director.

Also present: Carolyn Rinaldi, Borough CFO and Administrator and Matthew O'Donnell, Borough Attorney (were addressed by the Mayor and spoke during the regular meeting, not in public portion only). Public: Brian Kincaid-did not speak.

**Approval of the Minutes**

Motion to approve the minutes of the October 15, 2019 Meeting:

Motion made by: Monica Rowland

Second: John Driscoll

**Treasurers Report**

Check book balance October 31, 2019- \$57,582.01. Preparing new check book budget for 2020 based on reduced revenue.

**Bill List**

Bill list for November 2019 \$2,780.61

Motion to approve: John Driscoll, second Ana Van Den Hende, all in favor – yes.

**Library Statistics**

Many new patrons, circulation going well.

**Director's Report**

-Sunshine notice and closure dates for 2020 announced. Everyone received a copy. Five yes, three no to approve closure dates for 2020. Motion to approve by Anna Travers. Second Sheila Studint.

-Director Tina Mayer and Superintendent of Schools Monica Rowland worked together coordinating the seventh and eighth grade students from MAPS to come to the library on Friday, 11/15/19 to take a tour and apply for library cards.

-Director Tina Mayer was voted and approved to sit on the MAIN Executive Board to represent the small libraries in Morris County for a two year term commencing in January of 2020. Requires meetings out of the library.

**Discussion with Borough Representatives about Library Finances (New on agenda)**

-Discussion with Borough Representatives Carolyn Rinaldi, Administrator/CFO, Mayor Mike Stanzilis and Borough Attorney, Matthew O'Donnell with trustees.

-What expenses the library is responsible for pertaining to the building/property-

-Borough preparing quarterly statements of the library's 1/3 tax income balance-

-Financial assessments- prepare current budget and outline additional income needed from the Borough to run the library.

**Old Business-  
Resolutions**

**2019-08-** Resolution of the Library Board of Trustees of the Mount Arlington Free Public Library in the Borough of Mount Arlington, Amending Work Week Hours and Salary of Jessica Martino.

Motion to pass: 6 yes, 2 no.

**New Business**

Appointment of Nominating Committee: Fran Hallowich, John Driscoll, Sheila Studint and Anna Travers for December Meeting 2019.

**Trustee Discussion**

None.

**Public Presentation to or Discussion with the Board**

None.

**Adjourn**

9:00 pm.

Respectfully Submitted by Fran Hallowich.

Minutes Approved at the January 14, 2020 meeting of the Library Board of Trustees.