

## MOUNT ARLINGTON PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

### MINUTES

April 14, 2020

**Call To Order** Meeting was called to order at 7:02 p.m.

**Members Present**, Monica Rowland, School Superintendent, Mayor Mike Stanzilis, Jack Delaney, Mayor's Alternate, Tina Mayer, Library Director, John Driscoll, Sheila Studint, Ana ven den Hende, Anna Travers, Jackie Coy, Lisa McQuade, Nita Galate.

**Approval of the Minutes** Motion to approve the minutes of the March 10, 2020 Board of Trustees Meeting. Jackie Coy moves to approve the minutes, Ana ven den Hende seconds. Minutes approved.

**Financial Reports/ Bill Lists/ Statistics** March 2020 Financial Report balance of \$98,508.70. Fines- \$59.15 deposited. (Last half of March fines were unable to be deposited due to Covid 19 Closure Order). April 2020 Bill List approved. No statistics report for March due to Covid 19 Closure Order.

**Library Director's Report** Tina Mayer will move money from the line budget to work on virtual programming with other staff members. Tina Mayer attended six teleconferences with other library directors to share information during the Covid 19 crisis. The Library will be fine free until April 30, 2020. Per MAIN, e-books and audiobook books may be loaned up to ten days. Statewide delivery of library materials is suspended until further notice. Items on hold are suspended until further notice but patrons will not lose their hold. Tina Mayer is responding to voicemail messages left at the library and the postal mail is retrieved and reviewed. Orders from Taylor and Baker are suspended. Tina Mayer is against automatic renewals because of loss of opportunity to speak to patrons. Working on opening the library virtually. Mount Arlington patrons may utilize other local library's virtual programs. Tina Mayer requests purchasing a laptop for a staff member to assist with virtual programs. Staff members are healthy.

#### **Committee Reports**

No new reports.

**Unfinished Business** Pro forma budget with Borough of Mount Arlington- no additional information due to Covid 19 Pandemic.

**New Business** Steps to virtually open the library.

**Public Presentation to or Discussion with the Board** Mount Arlington resident, Kristen Eannetta believes there is a lack of sufficient programs for children and adult learners. She suggests teenagers volunteering at the library. She suggests an email blast to the community in the form of a

survey to determine what the community would be interested in with respect to new programs. She believes there is a lack of correspondence and marketing to the community.

Monica Rowland and Lisa McQuade agree to join the Programs Committee.

Mount Arlington resident, Carol Glucksman. She believes the library needs to improve its communication and marketing.

Tina Mayer believes the library currently offers several vibrant programs.

Anna ven den Hende thanks Kristen Eannetta for her comments and provides her with her direct telephone number for further discussion.

Jackie Coy believes that marketing has not been emphasized due to other issues faced by the library in the past year.

**Board Comments** Mayor Stanzillis thanks Tina Mayer and Matt Zaccaro for arranging the Zoom April 14, 2020 Board of Trustees Meeting.

**Adjourn** Motion to adjourn,  
8:12 p.m.

Respectfully Submitted by Lisa McQuade, Secretary.

Minutes Approved at the May 12,2020 meeting of the Library Board of Trustees.