

## MOUNT ARLINGTON PUBLIC LIBRARY MEETING MINUTES

May 12, 2020

**Call To Order** Meeting was called to order at 7:09 pm.

**Members Present** Monica Rowland, School Superintendent, Mayor Michael Stanzilis, Jack Delaney, Mayor's Alternate, Tina Mayer, Library Director, John Driscoll, Sheila Studint, Ana van den Hende, Anna Travers, Jackie Coy, Nita Galate, Lisa McQuade.

**Approval of the Minutes** Motion to approve the minutes of the April 14, 2020 Library Board of Trustees Meeting: Monica Rowland moves to approve the minutes, Jackie Coy seconds. Minutes approved.

**Financial Reports/ Bill Lists/ Statistics** Motion to approve the May 2020 Bill List. Sheila Studint moves to approve the Bill List, Monica Rowland seconds. May 2020 Bill List approved .

No statistics report for April due to Covid 19 Closure Order.

**Library Director's Report** Tina Mayer offers her thanks to Matt Zuccaro of Digital Strategy Associates, LLC, for a great job on the new Mount Arlington Public Library ("M.A.P.L.") website design. The new website was launched on Thursday, May 7, 2020. The website provides over twenty-five databases that are free, three ebook services and includes assisted technology for people with disabilities including larger headers for the visually impaired.

Two hundred and three (203) visitors visited the website before the launch. Tina Mayer will obtain statistics on the number of hits the new website receives and she will include same in her monthly report to the Board.

The new website includes a Virtual Bookclub tab scheduled for June 1, 2020 and will be Zoom-based.

Staff is still working on Virtual Storytime.

Mount Arlington residents may apply for a virtual library card. The card will be valid for six months. After the library reopens, new library card holders will have to come to the library and show proof of residency and the library card will be valid for three years.

Anna Van den Hende notes that many links on the new website may only be accessed with a

library card.

Tina Mayer has participated on eleven (11) teleconference meetings with other libraries regarding reopening concerns such as sanitizing and social distancing protocols. Tina Mayer discusses the possibility of commencing reopening with curbside pick-up limited to Mount Arlington books subject to the State's Orders.

It is unclear at this time whether a typical summer reading program can go forward for 2020. "READsquared" program is a potential possibility. "READsquared" is a virtual reward based program.

Monica Rowland and Lisa McQuade praise the new website and thank Tina Mayer for her efforts. Tina Mayer informs the Board that the new website also includes a logo of the Mount Arlington Public Library created by the late Jim Garland, former library director and an In Memoriam in his honor.

**Committee Reports** No new items. Anna Van den Hende requests more activity on the Committee Reports.

#### **Unfinished Business**

None.

**New Business** Opening the library virtually is the first priority. Anna Van den Hende recommends that the Virtual Book Club be ready by June 1, 2020.

Sheila Studint recommends that the return of library materials should commence prior the the library reopening. Anna Van den Hende disagrees and does not want staff to pick up books considering the current public health crisis.

Jackie Coy suggests that additional staff may be needed to assist with social distancing, counting the number of patrons within the library and sanitization.

M.A.P.L.'s permissible occupancy is 96 persons. It will be difficult to establish proper social distancing in light of the occupancy limit.

Mayor Stanzilis is on a State committee that will be issuing guidelines for reopening of New Jersey. The Board will not have to create its own guidelines for the library.

A subcommittee to address these guidelines will include Tina Mayer, Jackie Coy and Mayor Stanzilis.

#### **Public Presentation to or Discussion with the Board**

Members of the public addressed the Board of Trustees.

**Adjour**

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Meeting adjourned, 8:21 p.m.

Respectfully submitted by Lisa McQuade,  
Secretary.

Minutes Approved at the June 9, 2020 meeting of the Library Board of  
Trustees.