

MOUNT ARLINGTON PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES
September 8, 2020

Call To Order

Meeting was called to order at 7:03 pm.

Members Present

Jack Delaney, Mayor's Alternate, Tina Mayer, Library Director, John Driscoll, Sheila Studint, Ana Van den Hende, Anna Travers, Mayor Mike Stanzilis, Nita Galate, Lisa McQuade. (Monica Rowland, School Superintendent and Jackie Coy not present).

Approval of the Minutes

Motion to approve the minutes of the July 14, 2020 Library Board of Trustees Meeting: Minutes approved. (Mayor Stanzilis abstains).

Financial Reports/ Bill Lists/ Statistics

Motion to approve the August 2020 Bill List. August 2020 Bill List approved.

General operating fund balance amount at the end of August is \$88, 197.65.

No statistics report for August.

Library Director's Report

The physical building opened today, September 8, 2020. The library hours are Monday-Thursday 10am-6pm, Friday and Saturday: 10am-3pm, Sunday-closed.

Eight patrons visited the library today.

Circulation is increasing with curbside pickup. Tina Mayer is maintaining data on curbside pickup. July item count is 155, curbside pickups 121. August item count is 391, curbside pickups is 391.

Summer Reading was virtual courtesy of the New Jersey State Library using READsquared. Three children participated. The New Jersey State Library is continuing the reading program through the Fall. It will be renamed the "Online Reading Program".

Pick up for exchange service for interlibrary loans will be Tuesday, Thursday and Friday.

Library cards will still be offered online as well as in person.

FaceBook Storytime continues to do well.

Eblasts continue to be sent to patrons.

Zoom subscription for one year is \$240. Tina Mayer is requesting a one year subscription of Zoom for the library.

The Media Room is being used for book quarantine.

Tina Mayer will send out email concerning social media.

Home page has a tab for Friends of the Library. Hopefully, the tab will encourage patrons to get involved with the organization.

Ana Van den Hende is very pleased with the virtual storytime.

Committee Reports

Finance Committee- John Driscoll and Jack Delaney met with Borough Administrator Carolyn Rinaldi. Tina Mayer also met with Carolyn Rinaldi. Carolyn Rinaldi will go through financials. Borough has a new treasurer. Tina Mayer met with the new treasurer. John Driscoll advises that the "½ mil." is the minimum funding for the library but the library is capable of obtaining additional funding if the library is able to establish a need for it.

John Driscoll spoke to Carolyn Rinaldi about the phone system and the internet. The internet is too slow. Altice is coming into Mount Arlington within the next six months. Carolyn Rinaldi is going through financials with Tina Mayer, Sheila Studint and John Driscoll. Hopefully in October, we will have more information on our budget.

MAIN was fine free from March until the present time and the library has been closed. As a result, the library has had no revenue from fines and copy costs. Carolyn Rinaldi met with John Driscoll and Sheila Studint for two hours. Carolyn Rinaldi wants to have quarterly reports for the library in the future.

Program Committee- Lisa McQuade sent out a summary of the Program Committee held in July.

Unfinished Business

None.

New Business

There was damage to the back of the building consisting of rust on the building and the compressors; a damaged screen and missing siding. Kevin from the Borough Department of Works was able to remove the rust. Conduits will be placed in the back of the building to block the water from the building. The screen was repaired.

Public Portion

One member of the public addressed the Board.

Board Comments

Nita Galate inquired as to when the Board will be able to meet at the library. Tina Mayer advises that the Media Room is presently being used for quarantining books and as a result, in-person Board Meetings are not possible at this time.

The Construction Code permits 94 people in the library. Twenty-five percent (25%) of the permissible occupancy pursuant to the Governor's Covid Order is 19 people including staff.

Ana Van den Hende has received responses from patrons showing an interest in joining the Friends of the Library. Tina Mayer will be liaison. Ana Van den Hende requests that Tina Mayer schedule a meeting with the patrons showing an interest in joining the Friends of the Library. Ana would like the meeting to be scheduled before the October Board meeting.

Ana Van den Hende commends the staff for curbside pickup and phone courtesy.

Sheila Studint commends Tina Mayer for her offer of assistance to the Mount Arlington Public Schools.

Nita Galate commends the staff for posting Borough events.

Adjourn

Meeting adjourned at 7:52 p.m.

Respectfully submitted by Lisa McQuade, Secretary.

Minutes Approved at the 10/13/20 meeting of the Library Board of Trustees.