

MOUNT ARLINGTON PUBLIC LIBRARY BOARD OF TRUSTEES MEETING MINUTES

June 8, 2021

Call To Order

Meeting was called to order at 7:01 pm.

Members Present

Tina Mayer, Library Director, John Driscoll, Sheila Studint, Ana Van den Hende, Lisa McQuade, School Superintendent Monica Rowlands. Nita Galate and Mayor Mike Stanzilis not present.

Jackie Coy arrives at meeting.

Approval of the Minutes

May 11, 2021 minutes approved with revision concerning outlets, outlets to be covered were existing, not new.

Financial Reports/ Bill Lists/ Statistics

June Bill List in the amount of \$2,112.42 approved.

General Fund Balance is \$ 79,060.63

Library Director's Report

Summer Reading Program Challenge 6/14/21-8/23/21, in person at the library, following State program only difference is there will be no party when the program ends. There will be incentives, goody bags and to-go craft kits. Advertising program on website and Facebook.

Current policy is if patron has been fully vaccinated, no mask required. There have been no issues.

No quarantine of materials.

No open bathrooms because no custodian at present time. Tina Mayer is in the process of hiring a new custodian.

Adult Bingo from 5/4/21-8/31/21. There will be a drawing on 9/2/21 for a \$25.00 gift card.

Committee Reports

Finance Committee-John Driscoll met with Borough last week. He will go into more detail at next month's meeting

\$1960.00 for electrical to set up computer lab.

The Vendor for wiring computers is \$745.00

Quote for three computers is \$2652.75 with three year warranty through Consortium.

Consortium will support the computers. The total is \$5800 and includes two book stands.

The moneys will come out of capital funds. It will be the first expenditure of the library taken out of capital funds.

Most software is free but the library will have to pay for Microsoft Office.

Ana Van den Hende suggests cap of \$7,000.00 for resolution.

Motion for Board of Trustees to use capital expenditures for computer project unanimously passes.

One of the older computers can be used for the children's computer.

Personnel Committee-Tina Mayer provided goals to the Committee and will be reviewed in detail at next meeting as well as time frame for Library Director's Evaluation.

Programs Committee- nothing new to report.

Unfinished Business

Discussion of expanding library hours with one 12pm to 8pm day a week.

New Business

Board of Trustee member Jackie Coy is retiring and is thanked for her service to the library.

Board of Trustees meeting on July 13, 2021 will be in person.

Public Portion

No attendees.

Board Comments

None.

Meeting adjourned 8:01 pm

Respectfully submitted by Lisa McQuade, Secretary.

Minutes Approved at the _____ meeting of the Library Board of Trustees.